

**JOB DESCRIPTION:** Associate PVC for Global Engagement

Date: 1 March 2022

<p>Main purpose of job</p>	<p>The Associate PVC for Global Engagement plays a key role in supporting the PVC/Executive Dean in setting the direction of the Faculty, providing strategic leadership and championing the enhancement of global activities throughout the Faculty.</p> <p>They also support the PVC/Executive Dean of Faculty and the DVC Global Engagement by providing strategic and operational leadership to the Faculty’s activities and ambitions in this area.</p> <p>The Associate PVCs for Global Engagement working together, and with the DVC Global Engagement, have a key role in ensuring engagement with and delivery of the University’s global strategy and KPIs.</p> <p>They will take institutional leadership for a specified regional part of the world, and work closely with the DVC Global Engagement to explore and develop opportunities and activities in that area.</p> <p>This is a 0.6 - 0.8 FTE role. The remaining FTE is available to enable the role holder to maintain an active profile in research and/or scholarship (which is a requirement of the role)</p> <p>Note: Time to be agreed on appointment, to include consideration of contractual hours and other support that can be made available to facilitate this role.</p>
<p>Reporting to</p>	<p>PVC/Executive Dean Indirectly DVC Global Engagement</p>
<p>Responsible for (people)</p>	<p>Jointly with the relevant Head of Department, Directors of Global Engagement</p>
<p>Main duties and accountabilities</p>	<p>Accountabilities common to all Associate PVCs</p>
<p>1</p>	<p>Shares collective responsibility with the wider Faculty Executive team for providing clear and effective leadership to the Faculty, promoting a sense of collegiality and ambition to deliver interdisciplinary academic excellence.</p>
<p>2</p>	<p>Has particular responsibility for ensuring alignment of activity to the University Strategy 2030 across Departments within the Faculty.</p>
<p>3</p>	<p>Working with the DVC Global Engagement and other Associate PVCs, plays an integral role in the formulation and delivery of the University’s Global Engagement strategy, and is an active member of the relevant University committees.</p>
<p>4</p>	<p>Working with the DVC Global Engagement and other Associate PVCs, plays an integral role in ensuring the alignment of the direction of travel of Global Engagement across faculties.</p>
<p>5</p>	<p>Work with other Associate PVCs Global Engagement and other colleagues to ensure that best practice in Global Engagement is shared across the University and promoted within the Faculty.</p>
<p>6</p>	<p>Deputise for the PVC/Executive Dean as required.</p>
<p>7</p>	<p>Actively role model the University’s expected leadership values and behaviours, promoting a culture of equality, inclusion and environmental sustainability and represent the University nationally and internationally to enhance our external profile and generate benefits for the University as a whole.</p>

8	Ensure effective communication and collaboration within the Faculty, across the University and with relevant external stakeholders to ensure joined up working, identify opportunities, maximise benefits and achieve goals.
	Accountabilities specific to Research & Impact, Education, Global Engagement and Business & Regional Engagement
9	Working closely with Directors of Global Engagement in the Faculty and Professional Services colleagues, and by facilitating the development of strong relationships with stakeholders within the University, promote a vibrant, bold and open culture which supports and encourages global activities in education and research.
10	Working with the Faculty APVCs to align priorities in particular: <ul style="list-style-type: none"> <li>○ Working with the APVC Research &amp; Impact ensuring that international collaborative research activity is strongly encouraged, and fully supported, and new opportunities are explored for internationalising, sustaining and scaling-up Research and Innovation initiatives with key overseas partners</li> <li>○ Provide leadership for seeking to diversify and expand international student markets, meeting Faculty student recruitment targets for UG and PGT Home and International Students and, by collaborating with the APVC-Education, ensuring that the Faculty offers an attractive portfolio of online and face to face courses designed to meet market demand.</li> <li>○ with the APVC Business Engagement &amp; Innovation to ensure that international collaborative innovation activity is strongly encouraged, and fully supported, and new opportunities are explored for internationalising, sustaining and scaling-up business engagement and innovation initiatives with key overseas partners</li> </ul>
11	Be accountable for promoting a high achievement culture within the Faculty, working with Heads of Department and colleagues across Professional Services to set targets and performance indicators for all strands of the Global Strategy for their Faculty, and ensuring delivery against these measures.
12	Report on delivery against targets to the Global Engagement Committee and other forums as required.
13	Support and encourage the professional development of Faculty staff, in particular as it relates to engagement with partners globally.
Key liaisons	Membership of Faculty Executive Team Membership of relevant University committees/boards and other working groups within Faculty and across faculties/university to promote interdisciplinarity and to support university-wide strategic objectives.
Learning and development requirements and opportunities	Academic Leader Development Programme Personalised development plan in ePDR
Person specification (essential and desirable)	Associate Professors or Professors in any academic job family.  Experience at a senior leadership level, with a clear vision for education and research and the ability to engage others in that vision  Experience of developing and implementing strategy, demonstrating an ability to think and plan strategically, articulate priorities and imperatives, and deliver change

	<p>Awareness of political issues and higher education regulation and understanding of how to operate effectively within these different environments</p> <p>Ability to think creatively and with vision and the willingness to suggest and try new and creative approaches to problems</p> <p>Strong communication skills with the ability to build and maintain effective and productive working relationships internally and externally</p> <p>A commitment to creating an environment for staff and students to thrive, that is inclusive, promotes equality and supports diversity</p> <p>Ability to delegate, to provide and respond to constructive feedback, monitoring and addressing performance, and building trust and teamwork</p> <p>Success in delivering results through effectively managing people, finances, and other resources to achieve these</p> <p>Credibility and expertise gained from personal and collaborative success in the specific academic theme (Education/Research &amp; Impact/Global Engagement/ Business &amp; Regional)</p> <p>Knowledge and experience in a cognate academic area of the Faculty</p> <p>Shares the University's ways of working collaboratively, sustainably and digitally and models this in their attitude and behaviour</p> <p>Ensures that the organisational values of Discovery, Respect, Excellence, Inclusion and Community are demonstrated by self and others every day and that any matters of concern are addressed in a timely way, either directly or raised with the relevant Line Manager or through the relevant processes within the University as appropriate</p>
Term of office	3 years, usually ending on 31 July. Renewable subject to satisfactory review.
Recognition	A pensionable salary is payable for this role as approved by UEB. E&R staff will be expected to remain research active as part of this role.
Date last reviewed/approved by	1 March 22 Director of Human Resources