

University of Exeter Employment Awards - How do I ask my employer to nominate me?

Your employer can nominate you for an award in one of several categories, which can be found on the nomination form.

First, consider the category that you think you should be nominated for. Then, put together some points that demonstrate your contribution in this area.

For example, if you would like to be nominated for the 'community' category, perhaps you have organised an event that has raised awareness of your organisation and increased engagement within the local community?

If you would like to be nominated for your contribution to 'business impact,' can you provide evidence of how you have increased, for example, revenue, followers on social media, or how you have streamlined processes within the company you have been working for?

Next, contact your employer/line manager by email and ask if you could discuss a nomination with them at your next 1:1 meeting or catch up. This way you have already 'broken the ice' around the topic which can feel a bit easier than broaching the topic up front.

At the meeting, you can then ask if they would consider nominating you for an award in your chosen category, to recognise the work you did around a specific project, the targets you hit in a certain area, etc.

You may find that a mention in an email will be enough to prompt your employer to nominate you, but if they do wish to discuss it further (most likely just to understand what the awards are and what is expected of them, not because they are questioning whether you deserve an award!) then you will be prepared to do so.

It's worth bearing in mind that you can nominate your employer for an award too. Many of the nominations we see for the awards are reciprocal, so this is something you can mention to your employer during the conversation too – assuming you intend to nominate them.

If you have any further questions about how to approach the topic of a nomination with your employer, remember you can reach out to the Student Employment Team any time at studentemployment@exeter.ac.uk and we will be more than happy to help!